

OFFICE OF THE COMMISSIONER OF CUSTOMS  
C.R.BUILDING : QUEENS ROAD  
POST BOX NO 5400  
BAN GALORE-I

PUBLIC NOTICE NO. :- 11 / 2010 CUS

Dated. 24 - 02 - 2010.

Sub :- Customs House Agents Licensing Regulation, 2004 – Conducting of exam under regulation 8 of CHALR'04 & Inviting application for grant of CHA Licenses under regulation 4 of CHALR'04 - Reg.

I **Exam under regulation 8 of CHALR'04.**

1. As intimated by the Director General of Inspection, New Delhi, the written examination under Regulation 8 of CHALR 2004 will be held **on 31<sup>st</sup> March, 2010 (31-3-2010)**. The time and venue of the examination will be communicated in due course. The CHAs may sponsor their candidates for the said examination.

2. The persons who are employees, partners or directors of licensed CHAs and nominated by the concerned CHA are eligible to appear for the Regulation '8' Examination as per CHALR-2004. Such nominees should possess the following educational qualification:

*Graduate from a recognized University and possessing a professional degree viz. C.A/M.B.A/L.L.B./ Diploma in Customs Clearance work from any Institute or University recognized by the Government with a working knowledge of computers and customs procedures,*

**OR**

*A graduate having at least three years experience in transacting Custom House Agents' work as a G-Card holder,*

**OR**

*A retired Group 'A' officer from the Indian Custom and Central Excise Service (IC&CES) having a minimum of ten years experience in Group 'A'*

Note: Qualifications/Degrees mentioned above only is acceptable and equivalent qualifications are not acceptable.

3. All the applicants have to possess the requisite qualifications under Reg 6 of CHALR' 2004 on the date of submission of their applications.

4. All the applicants who intend to take the examination may submit their applications giving their particulars in the enclosed proforma (along with recent passport size photograph and photocopy of CHA licence) so as to reach this office on or before **08.03.2010**.

5. Attested copies of documents in support of qualification(s) should be enclosed with the applications.

6. The applications received after the last date will not be considered for the above examination and no further correspondence in the matter will be entertained.

7. The successful applicants for the written test should also appear for an oral test to be held subsequently. A candidate who clears the written examination but fails in the oral examination linked to it, shall have to clear the oral examination within two years of the related written examination irrespective of the number of chances, and if he fails to do so, he shall be treated as having failed in the examination. Candidates who appeared for the tests earlier and have failed to clear the written test or oral test are not eligible to appear after 7 years from the date of their first appearance.

8. Information regarding Roll No.s and seating arrangements would be displayed on the notice board of the Commissionerate in due course. The application should be furnished in the prescribed format given at Annexure-I to this notice for each candidate separately along with the photocopy of his exam pass certificate duly attested by the licensee himself and Educational Qualification Certificate copy should be attested by the Gazetted Officer from Customs.

## **II Application for grant of CHA license under regulation 4 of CHALR'04 who have qualified in exam conducted under regulation 8 of CHALR'04.**

1. Applications are invited for grant of New Customs House Agent licenses in terms of Regulation 4 of the Customs House Agents Licensing Regulations, 2004 (CHALR, 2004) by Bangalore Customs Commissionerate.

2. An application for a license to act as a Customs House Agent in Bangalore Customs House shall be made in the form of letter to the Commissioner of Customs, Bangalore containing details as specified in Form "A" (enclosed) and shall, inter alia contain the name and the address of the person applying and

i) if the applicant is a firm -

- a) the name and address of every partner of the firm, the firm's name and
- b) the name of the partner or the duly authorized employee, who will actually be engaged in the clearance of goods or conveyance through the customs

ii) If the applicant is a company

- a) the name of each director, managing director, manager and
- b) the names of director, managing director, manager or the duly authorized employee, who will actually be engaged in the clearance of goods or conveyances through the customs

3. The applicant referred to in clause (b) of para 2(i) and 2 (ii) above, **as the case may be shall be a person who has passed the examination referred to in regulation 8 of CHALR,2004** from Bangalore Customs Commissionerate and shall prove to the satisfaction of the Commissioner of Customs, that he fulfills the conditions specified under regulation 6 of CHALR'04.

4. The applicants who qualify for grant of a license under regulation 9 of CHALR'2004 shall be required to submit the following before the license is actually granted.

i) A bond in Form D and a surety bond in Form E for due observance of these regulations as per Regulation 10 of CHALR,04

ii) A bank guarantee, postal security or national savings certificate in the name of the Commissioner of Customs for an amount Rs.75,000/- for carrying out of a business as a Customs House Agent as per Regulation 10 of CHALR' 04.

iii) CHA license fee of Rs.5,000/- paid in TR — 6 challan as per Regulation 9 of CHALR' 04

5. For further details contact: -

The Deputy Commissioner of Customs (Technical)  
Office of the Commissioner of Customs,  
Bangalore Customs Commissionerate  
IV Floor, C R Building Annex, Queens Road,  
Bangalore -1.  
Phone No. 080 (22868574)

Sd/  
**(B BHATTACHARYA)**  
**COMMISSIONER OF CUSTOMS**  
**BANGALORE**

Issued from file C.No. VIII/13/11/2010 CHA Cus.Tech

To: The President /Secretary  
Bangalore Custom House Agents Association,  
No.800/341-A 1st Floor, Annaiah Reddy Garden,  
Konena Agrahara, Bangalore-17 for information and with direction to inform all the member  
CHAs immediately.

Copy to

1. The Additional Commissioner of Customs, Air Cargo Complex/ ICD / BIAL, The Assistant  
Commissioner of Customs, Customs Division / PAD.

2. The Notice Board.

3. Guard File, Technical Section

The above Public Notice is available on Customs Commissionerate Web-site  
[www.bangalorecustoms.gov.in](http://www.bangalorecustoms.gov.in)

**PROFORMA**  
**Annexure-I**

To,  
The Deputy Commissioner of Customs  
Hqrs.- Technical Section,  
C.R.Building, Queens Road,  
Bangalore-1

Sir,

Sub: Examination under Regulation '8' of the CHALR-2004  
Public Notice No.                      dated

In response to the aforesaid Public Notice Shri \_\_\_\_\_,  
Proprietor/Partner/Director/Authorised Employee (strike out whichever is not  
applicable) will appear for the examination under Regulation '8' of the Custom House  
Agents Licencing Regulation, 2004

**PARTICULARS OF THE PERSON APPEARING IN THE EXAMINATION**

1. Name of the Candidate (BLOCK LETTERS) :
2. Sponsoring CHA (NAME) :
- 2.a CHA Licence No :
3. Whether Proprietary concern/Partnership/  
Firm/Company :
4. Validity of the CHA Licence
5. Whether candidate is a proprietor/  
Director/Partner or Employee :
6. Date of 1<sup>st</sup> appearance in Regulation 9/ 8  
Examination :
7. Qualification : (Write YES / NO. If Yes,  
attach attested copy of proof)
  - (a) Graduate- Name of the University
  - (b) C.A.
  - (c) MBA (Master of Business Administration) :
  - (d) LLB- Name of the University
  - (e) Diploma in Customs Clearance work  
from any Institute or University  
recognized by the Government
  - (f) 3 years experience in transacting CHA  
work as a G-Card Holder : Date of passing Exam:

Roll No.

(attach photocopy of pass and  
result copy of passing Exam.)

(g) Retired Group 'A' officer from the IC&CES  
having 10 years experience in Group 'A'. : (Write YES/NO. If yes,  
attach attested copy of proof)

8. Computer Knowledge :

9. G- Card No & date (If any) :

Signature of the Proprietor/  
Partner/Director of the CHA licensee

Specimen Signature of the Candidate

Space for affixing Photograph of the candidate:

**Form-A**

**[see regulation 5 (1)]**

Particulars to be furnished for Grant of Custom House Agent's License under Section 146 of the Customs Act, 1962.

1. Name of the applicant. (in case the applicant is a firm or a company, the names of each of the partners of the firm or the directors of the company, as the case may be):
2. Full address of the applicant. (in case of the applicant is a firm or a company, the name of each of the partners of the firm or the directors of the company, as the case may be):
3. In case the applicant is a firm or a company, the name's) of its partner/partners or director/directors or duly authorized employees who will actually be engaged in the work as Custom House Agents.
4. In case it is desired to appoint clerk's), the name and address of the clerk's):
5. Educational qualification of each of the persons, who will actually be engaged in the work as Customs House Agent (including proof of working knowledge of computers):
6. Particulars regarding knowledge of English, local language and Hindi (these particulars are required in respect of each of the persons actually engaged in the work as Customs House Agent).
7. Particulars regarding knowledge of Customs Law and procedure. (These particulars are required in respect of each of the persons actually engaged in the work as Customs House Agent).
8. Whether the applicant had earlier applied for a license to act as Customs House Agent and whether such application was rejected.
9. Whether he or the firm or company by whom he is employed have earlier held a Custom House Agent's License under these Regulations and whether it was cancelled or suspended.
10. Whether the applicant or any of the persons proposed to be employed by him have been penalized, convicted or prosecuted under any of the provisions of the Customs Act, 1962 (52 of 1962) or any other law for the time being in force:
11. Number and date of each of the documents furnished in accordance with regulation 5.

I/We hereby affirm that I/we have read the Customs House Agent's Licensing Regulations, 2004 and agree to abide by them.

Date:

Signature of applicant's

**FORM – D**  
**[see regulation 10]**

**BOND**

No..... of ..... 20..... Know all men by these present that we are held and firmly bound to the President of India in the sum of Rs..... for payment whereof we hereby bind ourselves, and each us bind himself and each of our heirs, executors and administrators firmly by these presents dated this ..... day of ..... in the year two thousand.....

Whereas the said..... has been authorized to act as a Custom House Agent under Section 146 of the Customs Act, 1962 (52 of 1962), and the said ..... has agreed to enter into this bond as required by the Custom House Agent Licensing Regulations 2004 (thereafter referred to as the said Regulations).

And whereas the said ..... has deposited the sum of (rupees fifty thousand) only with the President of India as security for his faithful behavior and that of his clerks as regard the said Regulations.

Now the condition of the above written bond is such that if the said..... and his clerks do at all times, whilst holding, such license as aforesaid, behave themselves in a faithful manner as regards the said Regulations and if the said..... and their executors or administrators do at all times make good to the President of India all and every sums of money which being due to the Government shall be reason of the misfeasance or negligence of the said..... or of his clerks have not been paid to the President of India then the above written bond shall be void; otherwise the same shall be and remain in full force and virtue and it is hereby agreed and declared that the President of India may apply the said sum of Rs. 75,000/- (rupees Seventy Five thousand) only deposited as aforesaid in making good to the President of India all and every sums due to the Government by reason of the misfeasance or negligence of the said..... or his clerks as aforesaid.

And it is hereby agreed that the said sum of Rs. 75,000/- (rupees Seventy Five thousand) only shall remain with the President of India for twelve calendar months after the date upon which the said..... shall cease to act as Custom House Agent as security for the payment of any sums due to the Government by any reason of any misfeasance or negligence of the said ..... or his clerks which may not be discovered until after the said date and that this bond shall be and remain in full force and virtue until the expiration of the said term of twelve months. It is also agreed and declared that the President of India may apply the above sum of Rs.75,000/- (rupees Seventy Five thousand) only in making good wholly or in part any short collection of duty or other charges in respect of any transaction made by the said..... on behalf of importers or exporters in the event of such sums remaining unpaid, even after issue of demands under section 28 of the Customs Act, 1962.

Signed, sealed and delivered by the above named in the presence of witnesses.

**Accepted for and on behalf of the President of India**

1. ....

2. ....

Signature of the Commissioner of Customs  
(with seal)