



OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS

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Sub: Guidelines on Transfer and Postings in Bangalore Customs – reg,

The DGHRD, New Delhi vide letter F.No.8/B/45/HRD (HRM)/2009 (Part-II) dated 08.07.2010 has conveyed the revised transfer and posting policy guidelines for Group 'B' Gazetted and Non-Gazetted Executive Officers posted to Customs formations, as approved by the Central Board of Excise and Customs on 19.05.2010. Accordingly, within the said policy framework, so as to meet the local requirements, the following further guidelines on Transfer and Postings in Bangalore Customs are issued.

1. As per the cadre controlling authority's existing policy, posting to the Bangalore Customs is for a period of FOUR years. Hence officers posted to Bangalore customs shall have maximum tenure of ONE year in any one charge;
2. Within the fixed tenure of four years, there shall be rotation of officers from one charge to another [sensitive/non-sensitive charge to non-sensitive/sensitive charge] to ensure all round exposure and efficiency to fulfill the objectives of the department;
3. A list of sensitive and non sensitive posts is given in enclosed Annexure. However, in case where sufficient number of officers is not available due to administrative reasons for posting to sensitive charges, officers can be rotated from one sensitive charge to another sensitive charge;
4. As far as possible, an officer in the subsequent cycle of posting shall not be posted to the same sensitive/non-sensitive charge;
5. There shall be minimum gap of one year between one sensitive posting to another;
6. Officers on transfer to Customs shall normally be posted to non-sensitive charge in the 1st year and again on rotation in the 3rd year. The second and fourth year posting shall be normally to sensitive charge;

7. History of posting of all Group 'B' Gazetted and Non-Gazetted executive Officers within the Bangalore Customs shall be maintained at the Customs Commissionerate, Hqrs. in a computer data base to ensure adherence to these transfer and posting guidelines. This will also be posted on the Bangalore Customs web site to ensure transparency;

8. On initial posting to the Customs, officers shall be imparted training in Customs law and procedure for a minimum period of 15 days covering all aspects of Assessment, Examination, Baggage, Courier, Post Clearance Audit, Anti-Smuggling, Adjudication, Legal, Review, Prosecution, Technical, Export Promotion Scheme, Drawback, Refunds etc;

9. Assessment of Bill of Entry/Shipping Bill is a new work being assigned to the Superintendents due to shortage of officers in the appraising cadre. Therefore, specialized in-house training programmes shall be organized for all Superintendents posted at ACC and ICD covering assessment related topics like Classification, Valuation, EDI, RMS and PCA etc;

10. Customs Department being a Border Control Agency, has the responsibility of implementation of a large number of Allied Acts of the Government of India such as Indian Arms Act, Plant Quarantine Act, NDPS Act, IPR, (Rules 2007) etc. Hence initial training at the time of posting to the customs in these areas will facilitate the officer in proper discharge of these responsibilities;

11. Normally all posting orders shall be issued by the Commissioner as per transfer and postings guidelines. However in case of any deviation from the guidelines, such orders shall be issued with the approval of the Chief Commissioner;

12. Representations by the officers on transfer & posting shall be disposed of by the Chief Commissioner of Customs after obtaining the report from the commissioner preferably within 15 days of receipt of such representation;

13. The counting of the tenure of postings in Customs shall be from AGT to AGT subject to completion of minimum period of TEN months in any charge;

14. Normal posting shall be for ONE year at Hqrs, ONE year at PAD/Dn, ONE year at Airport and TWO years at ACC or ICD. Hence rotation can be from sensitive to non-sensitive as far as possible, within these formations;

15. Officers posted to Vigilance, SIIB, HPU, CIU, Airport, Disposal and Courier sections [sensitive charge] may be considered for posting to other sensitive postings depending on their suitability and performance;

16. The above guidelines shall not apply to cases of compassionate postings and administrative ground cases;

17. The above guidelines on transfer and postings in Bangalore Customs shall come into effect from AGT 2011.

This issues with the approval of the Chief Commissioner of Customs, Bangalore Zone, Bangalore.


(B. BHATTACHARYA)
COMMISSIONER

Annexure

I. Sensitive charge

1. Vigilance
2. Air Intelligence Unit (AIU)
3. CIU
4. HPU
5. Airport
6. Appraising
7. Shed
8. Goods Registration
9. Refunds
10. Warehousing
11. Unaccompanied Baggage
12. Disposal
13. Drawback
14. PAD
15. Customs Division
16. SIIB
17. Courier

II. Non- Sensitive charge

1. Legal
2. Technical
3. Review/Appeal
4. Adjudication
5. Prosecution
6. EDI and System
7. Audit/PCA
8. Bonds
9. Commissioner (Appeal) office
10. Chief Commissioner's office